

## INVITATION TO BID

Sealed Bids For:

**Southern Shores New Fire Headquarters**  
**Located At 15 S. Dogwood Trail**  
**Southern Shores, NC 27949**

will be received for the Owner, Southern Shores Volunteer Fire Department, by Stewart-Cooper-Newell-Architects, P.A.,  
at the Southern Shores VFD Administrative Offices until:

**3:00 P.M. October 25th, 2018**

at which time they will be publicly opened and read.

Bids will be received for:

Single Prime Contracts

(Single Prime Bids which includes General, Plumbing, Mechanical and Electrical Construction)

**Pre-Bid Conference:**

**Date:** October 11th, 2018

**Time:** 3:00 P.M.

**Location:** Southern Shores VFD Administrative Offices  
One Ocean Boulevard, Suite 105  
Southern Shores Crossing Shopping Center  
Southern Shores, NC 27949

Any qualified Bidder may submit a bid.

**Instructions for submitting bids and complete plans and specifications may be obtained online through the NextPlans plan room beginning September 27th, 2018. To become a registered plan holder you must sign up and order a full set of the bid documents by visiting the following web address: <http://scn.nextplans.com>. Add the documents to your cart and proceed through the checkout process. You may order digital or hard copy plans at .10/sq. f.t.-plans and .10/page-specs. The only means by which PDF's are to be provided is via download from NextPlans. Credit Card only. This is not a deposit and no refunds will be issued after successful delivery of project documents. After download, you may distribute these documents to your potential bidders through your normal channels. This site will be open to sub-prime bidders as well, allowing them to view prime bidder information and order bid documents. Notification of addenda, pre-bid meetings, award information, etc will come via email through this site and be published for all registered users to view. For those not familiar with NextPlans or who need technical assistance, please contact NextPlans support at (866.)215.0428 or email [nextplans@sharpeimages.com](mailto:nextplans@sharpeimages.com).**

All Contractors are hereby notified that they shall be properly licensed under the State Laws governing their respective trades. (General Statutes Chapter 87, State of North Carolina.)

Each Bidder will be required to certify on the Bid Form that he is properly licensed and classified to perform the work that he is bidding. This certification also guarantees that if subcontractors are used they will also be properly licensed and classified.

Bidders should have no contact with the owners or the owners' representatives. Any such contact will subject the bidder to immediate disqualification.

Bids must be on the standard forms provided by the Architects and must be marked to identify the construction or classification of the work as shown above.

Each bid shall be accompanied by a certified check drawn on some bank or trust company insured by the Federal Deposit Insurance Corporation or a bid bond in the amount of equal to 5% of the total bid. The certified check or bid bond will be retained if the successful Bidder fails to execute the contract within ten (10) days after the award or fails to give satisfactory surety as required by the Contract Documents.

A Performance Bond and Labor and Material Payment Bond in the amount of 100% of the Contract Sum will be required for this project. All Bonds must be executed in accordance with and conditioned as prescribed by the Laws of the State of North Carolina.

No Bidder may withdraw his Bid within 60 (Sixty) days after the opening thereof.

Bidders shall be required to begin work upon receipt of Notice to Proceed as issued by the Owner, and complete work within 365 Consecutive Calendar Days as stated on the Bid forms.

Liquidated Damages in the amount of \$500.00 per calendar day will be assessed for each day beyond the scheduled completion date the work remains incomplete.

Bidding documents, drawings, and specifications may be examined at the following locations:

Office Of: Stewart-Cooper-Newell-Architects, P.A.  
719 East Second Avenue  
Gastonia, NC 28054  
Phone: 704/865-6311 FAX: 704/865-0046

For technical questions during the bidding phase please contact  
Kim Parton at [kparton@scn-architects.com](mailto:kparton@scn-architects.com)

For questions concerning obtaining plans and specifications please contact  
Roseanne Christopher at 800/671-0621 - Extension 100,  
or email [rchristopher@scn-architects.com](mailto:rchristopher@scn-architects.com)

**Important Note to All Bidders:**

**ALL BIDDERS ARE HEREBY NOTIFIED THAT THEY SHALL COMPLY WITH THE STATE OF NORTH CAROLINA MINORITY BUSINESS ENTERPRISE PROGRAM. MBE REQUIREMENTS ARE INCLUDED IN THE SPECIFICATIONS.**

The Owners reserve the right to accept or reject any and all bids, to waive any informalities in bidding, and to award the Contract in any manner which the Owner believes is in the best interest of the citizens of Southern Shores.

Southern Shores Volunteer Fire Department, North Carolina  
Edward Limbacher, Fire Chief